TISHA BELFON

# 16 C Lachoos Road, Penal \* Email: [tishabelfon@yahoo.com](mailto:tishabelfon@yahoo.com) \* Phone: 1 (868) 797 – 9810

**PROFILE**

Dedicated and efficient individual with the willingness to complete tasks effectively and competently. Aspiring sports management professional with the determination to reach self-actualisation needs. Displays a sturdy commitment to the development of sports inclusive of women’s football.

**Core Competencies Include:**

* Writing and communication skills
* Relationship management skills
* Leadership qualities
* High proficiency in recording and preparing financial statements

**ACADEMIC QUALIFICTIONS**

**THE UNIVERSITY OF THE WEST INDIES Present**

**School of Management Studies, St. Augustine, Trinidad**

Major: BSC in Sports Management

Minor: Accounting

GPA: 2.95

**HOLY FAITH CONVENT PENAL 2007 – 2014**

Certificate in C.A.P.E. (8 Units) – Management Studies

Certificate in C.X.C. (8 Subjects) – Management Studies

**PROFESSIONAL EXPERIENCE**

**TTFA MATCHES (2014 – 2016)**

* Ensured that all dignitaries were seated comfortably.
* Consistently observed spectators ensuring that they didn’t enter restricted areas.
* Protocol Assistant for TTFA.
* Game Day Operations - VIP
* Effectively ushered VIP’s.
* Assisted in the serving of refreshments.
* Escorted dignitaries from the various competing countries

**TTFA EMPLOYEE**

* Temporary Employee with TTFA under Inventory Control ( January – April, 2017)

**COMPUTER SKILLS**

* Computer Literacy: Microsoft Windows – Word, PowerPoint

**SPORT QUALIFICATIONS**

**FIFA Women’s Football Coaching Course 2015**

* Effectively completed the women’s football coaching course under the auspices of the Federation Internationale de Football Association (FIFA).
* Became more familiar with the FIFA women’s coaching rules.

**Coaching C-License 2014**

* Effectively completed a certificate in coaching.
* Experience in the coaching individuals between the ages of 7 – 14 years.
* Displayed dedication and persistence in the coaching field.

**FIFA Administration Management Course 2014**

* Effectively completed administration management course.
* Became more familiar with the FIFA rules.

**CO-CURRICULAR ACTIVITIES**

* The Barbados Cup – Captain of the Ministry of Sports Schoolaz
* TT WOLF Women’s League
* Youth Programme in Coaching Football under the Ministry of Sports
* Junior Achievement – Finance